



Wisconsin Department of Corrections

Governor Tony Evers | Secretary Kevin A. Carr

Stanley Correctional Institution

Date: June 26, 2023
To: SCI Staff, Visitors and All Persons in Our Care (PIOC)
From: Chris Buesgen, Warden
Subject: ICSolutions Scheduling of in-person visits and video visits

Effective July 3, 2023, SCI will be utilizing ICSolutions to schedule in-person visits and video visits, for visits beginning July 17, 2023. Zoom visiting will not be available after July 17, 2023. To visit in-person or by video phone, the visitor will need to establish an ICS account or update their current account with their unique Party ID. Visitors will need to follow the directions provided with the visiting list and on the ICS website: www.icsolutions.com.

SCI PIOC must provide their visitors with the Party ID in order for an ICS account to be created. Any issues with Party IDs can be directed to docdaielectronicvisitsupport@wisconsin.gov.

Visitors must schedule in-person or video visits at least 48 hours in advance and no more than 14 days in advance.

IN-PERSON VISITING

- General population PIOC are eligible for three (3) in-person visits each week. A week is defined as Monday through Sunday.
- PIOC may only have one (1) in-person visit per weekend. Should a holiday be connected to a weekend, that holiday day is considered part of the weekend and only one (1) visit is allowed for the three-day weekend.
- Each in-person visit will be one hour and 50 minutes.
- In-person visiting days and hours:
 - Monday and Tuesday 2:10 PM - 4:00 PM, 4:10 PM - 6:00 PM, 6:10 PM - 8:00 PM
 - Sunday and Holidays 8:00 AM - 9:50 AM, 10:00 AM - 11:50 AM, 1:00 PM - 2:50 PM
- Restrictive Housing Unit – Visits for all PIOC in RHU will take place between the video conference rooms in RHU and the booth in the visiting room. These visits will last no longer than one hour, be attended by a maximum of two (2) visitors and be conducted on a first come, first serve basis. These visits will coincide with the regular visiting hours.

VIDEO VISITING

- PIOC will receive one (1) free video visit per week for a short time after implementation.
- Additional calls may be purchased at \$2.50 each. Only one (1) video visit per PIOC per day.
- General Population PIOC are limited to two (2) video visits per week for a maximum of eight (8) per month.
- Restrictive status PIOC are allowed one (1) video visit per week.
- Visitors on video visits are required to show picture ID at the beginning of the call and anytime when questioned by staff.
- Video visits are available when dayroom is open. Visitors should check with PIOC for schedule of closures prior to scheduling.
- Video visits will be available for Restrictive housing PIOC from Wednesday through Saturday, 6 pm to 8 pm. Visitors should verify Restrictive housing schedule prior to scheduling.